

MINUTES
LAW LIBRARY ADVISORS' MEETING
August 22, 2018

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors ("Advisors") met on Wednesday, August 22, 2018, at 12:00 p.m. in the Law Library conference room #5 at 701 E. Twiggs Street. The Advisors present were The Honorable Christopher Nash, James Schmidt, Esq. and Susan Miles Whitaker, Esq. Paige Greenlee, Esq. contacted Norma Wise in advance of this meeting to express her apologies for not being able to attend. She had a conflict that she could not avoid. Also in attendance were Jane Rose, Esq. (representing the County Attorney's office), and Lisa Wagner and Norma Wise.

James Schmidt, as Chair, opened the meeting at 12:10pm and followed the set agenda previously noticed.

Review and approve the Minutes of the Law Library Advisors' Meeting dated June 27, 2018

The Minutes of the meeting of the Law Library Advisors, dated June 27, 2018, were discussed. Norma informed the Advisors that there was an error on the last paragraph of the first page. It states "The Law Library's FY18 Budget was reviewed by Ms. Wise from a report prepared by Sheryl Herold. The expenditures are well-within the limits for the nine months of FY18 through June 2018." However, it should be "eight" months instead of nine and it should be FY18 through "May" 2018. Also, Jane Rose pointed out that in the final sentence of the Minutes it states the next meeting will be held on October 24, and it should say August 22. The Advisors had no further comments or changes to the Minutes as presented. A motion was made by Judge Nash, seconded by Susan Miles Whitaker and unanimously approved to accept the Minutes of the June 27, 2018, Law Library Advisors' meeting, as amended..

Law Library Manager's Report

- a. *Statistics Overview* - Norma Wise presented the Manager's Report updating the Advisors on comparison of July 2017 to July 2018. Norma explained that most statistics are still increasing, except for programming which remains a challenge. Judge Nash commented that he believes the internet and Google, specifically, may be cutting into our Westlaw numbers. A discussion was held concerning this, but it was stated and agreed to by the Advisors present that there wasn't much the law library could do about that.
- b. *Budget-Expenditure Review* - The Law Library's FY18 Budget was reviewed by Ms. Wise from a report prepared by Sheryl Herold. The expenditures are well-within the limits for the nine months of FY18 through May 2018.

Old Business

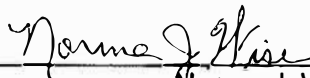
Since law library programming is continuing to be a challenge even though the Advisors think the program subjects are really good the Advisors discussed ways of promoting the programs more than has been done. Judge Nash stated he would contact the Hillsborough County Bar Association to see if our programs can be added to their calendar. Lisa Wagner said she would speak to Library Services Community Engagement Department to see if they can do anything to promote our programs as well.

New Business

- a. **Article for the HCBA Lawyer** – James was asked and agreed to update his article on the law library's changes from two years ago for the HCBA's Young Lawyer Division for inclusion in an upcoming Lawyer. James asked if the others would comment on his article, suggest changes, and forward any comments or changes to Norma for compilation.
- b. **HCBA's Law Week 2019** – James volunteered to again contact the Law Week committee and make sure they understood the law library would like to partner with them in some way during 2019's Law Week.

There being no further items to discuss, the meeting was adjourned at 12:45pm.

The next meeting of the Law Library Advisors will be held on Wednesday, October 24, 2018, at 12:00pm.



Norma J. Wise

Ex Officio Secretary to the Law Library Advisors