

**TAMPA-HILLSBOROUGH COUNTY LIBRARY BOARD  
RIVERVIEW LIBRARY  
FEBRUARY 25, 2010**

**Board Members Present:** William Scheuerle (Chair), Jim Johnson (Vice-Chair), Bob Argus, James Martin, Catherine Cottle, Kay O'Rourke, Patricia McClure, Cori Toler, Jim Harkins and Laura Vickers. Alma Hires was excused and Mary Lou Tuttle was absent.

**Staff Present:** Joe Stines, Director; Jacquelyn Zebos, Manager, Administrative & Reference Services; Linda Gillon, Manager, Programming & User Services; Marcee Challener, Manager, Materials & Circulation Services; David Wullschleger, Manager, Operations; Lisa Wagner, Coordinator, Administrative Services & Grants; Aracelis Putnam, Administrative Specialist; Marianne Tucker, Senior Librarian; Sheryl Herold, Accountant III, Barbara Marquette, Administrative Specialist.

**Guest:** Kevin Brickey, Economist, Management & Budget Department

The meeting was called to order at 4:00 p.m. A quorum was present.

Minutes from the January 28, 2010 Library Board meeting were approved.

There were no presentations from the public.

The following volunteers were recognized for their many hours of service to the Library:

Jan K. Platt Regional Library

Joan Dostall  
Margaret "Jessie" Barczak  
Roberta Miller  
Selma Chew

John F. Germany Library

Melvin Custer

## **Committee Reports**

### **Budget Committee**

**The Library Board unanimously approved the following recommendations from the Budget Committee related to the FY2011 Budget:**

- **Remove the ILS replacement/upgrade from the FY2011 budget and defer that decision unit to the FY2012 budget.**
- **Submit Management Consolidation and the software savings involving the Citizens Action Center (CAC) Phone System as efficiencies for the FY2011 budget.**

The Library Board reviewed and discussed proposals to address the closure of the library Web services and the book drops during County furlough days. Library Board members posed the following questions:

*How destructive to library procedures is this going to be?* The library is putting together a plan to schedule sufficient staff and volunteers for the following Saturday and Monday to handle the load of returned books. Staff will present the plan at the March Library Board meeting.

*Will it be more stress due to the Easter holiday weekend?* Not sure.

*Have other County departments had this type of reaction to furloughs?* Other departments that offer public service have had to make do.

The Library Board moved unanimously to implement the following during furlough days:

Have four library staff on duty during furlough days to empty book drops that will remain open. On-duty staff will take alternative furlough days. (Option 2 related Book Drops)

Leave non-interactive Web service (internet/databases) open and operational during furlough days. Due to the anticipated workload, the interactive catalog, i.e. holds, renewals, etc. will remain closed during this time. Staff are to report back following the April 2 date. (Option 3 related to Web Services)

Mr. Martin briefed the Library Board concerning a recent suggestion to locate a storefront library at the University Mall. The Budget Committee is discussing the proposal and will keep the Library Board updated as more information is received.

The next meeting of the Budget Committee is scheduled for Tuesday, March 23, 2010, 3:00 p.m. at Bloomingdale Regional Library.

### **Planning Committee**

An update was provided concerning plans for the library art collection owned by the Friends of the Library.

The Planning Committee is set to begin the process of reviewing the Long Range Strategic Plan for the Hillsborough County Public Library Cooperative (HCPLC). The current Long Range Plan expires at the end of this fiscal year.

The next meeting of the Planning Committee is scheduled for Tuesday, March 23, 2010, 4:00 p.m. at Bloomingdale Regional Library.

### **Policy & Bylaws Committee**

The Library Board voted unanimously to approve Library policy LS708, Dress Code, as recommended by the Policy & Bylaws Committee.

The Library Board Bylaws have been modified and approved by the Policy & Bylaws Committee and will be mailed to all Library Board members prior to the March 25 meeting where it will be presented for final approval.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, March 25, 2010, 3:00 p.m. at North Tampa Library.

Kevin Brickey, Economist, Management & Budget Department presented the Pro Forma FY10—FY15 for the Library Tax District Fund and fielded questions from Library Board members.

Dr. Scheuerle reported that he and Mr. Stines met with HCPLC members on February 24, 2010 to discuss the Long Range Strategic Plan. The Cooperative voted to make the Plan for a three-year period. The Long Range Plan is required to be submitted as part of State aid. The Cooperative also looked at the current Interlocal Agreement between Hillsborough County, Plant City and Temple Terrace and found no major changes needed. A question was raised concerning the use of the term “Local Funds” in Section H1. This is being referred to our attorney and discussed with the State Library. The Library Board received a letter from the Plant City Library Board Chairman that expressed concerns over recent changes in the Library’s fee structure, specifically the financial impacts of the change in the grace period . Staff was directed to prepare a report for the Budget Committee on costs to administer the non-Hillsborough County portion of the State Aid grant. They also requested a review of fines collected as well as all Tampa-Hillsborough Public Library costs associated with Plant City and Temple Terrace libraries. The Budget Committee will review and address the fee structure issues at their next meeting. The Library Board passed a motion to send a letter to the Cooperative members addressing the concerns stated in the letter from the Plant City Library Chair.

### **Director’s Report**

Mr. Stines is scheduled to meet with County Administration on March 19 to discuss the Library’s FY2011 budget process.

The Town ’N Country Friends’ Art, Wine & Music event planned for May 6, 2010 from 7 to 10 p.m. has been worked out. Town ’N Country Library will close at 5:30 p.m. to prepare for the event.

The next Board of County Commissioners meeting agenda for March 10 contains the donation of the 911 commemorative quilt. It was suggested that something be planned to celebrate the dedication of the quilt during the March 25 Library Board meeting to be held at North Tampa Library.

The meeting was adjourned at 6:00 p.m.