

**TAMPA-HILLSBOROUGH COUNTY LIBRARY BOARD
RIVERVIEW LIBRARY
JANUARY 28, 2010**

Board Members Present: Jim Johnson (Vice-Chair), Bob Argus, James Martin, Catherine Cottle, Alma Hires, William Scheuerle (Chair) and Kay O'Rourke. Patricia McClure, Cori Toler, Jim Harkins and Laura Vickers were excused.

Staff Present: Joe Stines, Director; Jacquelyn Zebos, Manager, Administrative & Reference Services; Linda Gillon, Manager, Programming & User Services; Marcee Challener, Manager, Materials & Circulation Services; Andrew Breidenbaugh, Chief Librarian; Lisa Wagner, Coordinator, Administrative Services & Grants; Aracelis Putnam, Administrative Specialist; Marianne Tucker, Senior Librarian; Anne Ross, Chief Librarian; Jean Peters, Chief Librarian.

Guest: Ricardo Cox, Assistant County Attorney and Carol Byrd, President, Friends of the Riverview Library.

The meeting was called to order at 4:05 p.m. A quorum was present.

Minutes from the December 17, 2009 Library Board meeting were approved.

There were no presentations from the public.

No volunteers were present to receive recognition.

The Library Board thanked the Friends of the Riverview Library for graciously providing refreshments for today's meeting.

Committee Reports

Budget Committee

The Library Board was briefed on changes and strategies for readdressing the FY11 planned budget as well as proposed efficiencies. A brief video clip was viewed from the Board of County Commissioners Budget Workshop of January 27, 2010. The video highlighted a discussion concerning furlough day impacts on library service specifically regarding book drops and library Website access. Staff are preparing a list of options and recommendations including costs for mitigating the impacts of furlough day as to library access.

The County's Management Services Administrator, Eric Johnson, will be asked to attend a future Library Board meeting to address administrative costs.

The next meeting of the Budget Committee is scheduled for Tuesday, February 23, 2010, 3:00 p.m. at Jimmie B. Keel Library.

Planning Committee

Real Estate Department/Architectural Services met with the Friends of the Library of Seminole to discuss plans for the reconstruction of Seminole Library to a two-story building.

The Library Board unanimously approved the following proposed ranked CIP list of unfunded projects for FY2011 as recommended by the Planning Committee:

- 1. Bloomingdale Regional Library expansion**
- 2. Jimmie B. Keel Library expansion**
- 3. Upper Tampa Bay Regional Library expansion**
- 4. Riverview Library expansion**
- 5. New Tampa Regional Library expansion**
- 6. New Fishhawk area Regional library**
- 7. Carrollwood area library**
- 8. New Wimauma area library**

Staff presented a slideshow of photos of the new Sulphur Springs Partnership Library. The official opening will be March 1, 2010 with an event being planned for March 6th. A ribbon cutting date is being worked out between the Board of County Commissioners and school officials.

The next meeting of the Planning Committee is scheduled for Tuesday, February 23, 2010, 2:00 p.m. at Jimmie B. Keel Library.

Policy & Bylaws Committee

The Policy & Bylaws Committee brought forward a motion initiated by Ms. Cottle for staff to move forward with collecting statistics concerning E-Government (online applications for government assistance). Staff have created a tally sheet and are in the process of developing a related policy. **The Library Board voted unanimously to direct staff to perform a three-month study to collect data related to E-Government activity.** (Collected data will be numerical only and will in no way include any confidential information.) Staff will capture statistics to determine the number of individuals that staff assist in completing on-line government forms and to look at demand to determine how to go forward. Concluding the three-month study, statistics will be brought back for review by the Policy & Bylaws Committee.

The Library Board voted unanimously to approve the following policies as recommended by the Policy & Bylaws Committee:

- **LS901, *Materials Selection***
- **LS506, *Facilities Use, Appearance and Maintenance***

Annual review of the Library Board bylaws was deferred to the February meeting.

The Library Board reviewed and unanimously approved an application for permission to serve alcoholic beverages during a special event submitted by the Friends of the Town 'N Country Regional Library. The Town 'N Country Friends are planning an Art, Wine & Music event on May 6, 2010 from 7 to 10 p.m.

The Friends of the Library will be discussing their art collection at their February Executive Committee meeting and staff will update the Library Board on February 25. Carol Jones and Jan Platt will be attending the March Library Board meeting to provide an overview of the newly restructured Friends of the Library organization.

The business card order is expected to arrive in time for distribution at the February Library Board meeting.

Ms. Challenger provided a presentation on the challenged materials process and discussed the duties and responsibilities of the Library Board as the final decision authority in the materials review appeals process.

Dr. Scheuerle announced that the Pride & Passion exhibit is still running through February 19th and encouraged everyone to attend the exhibit.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, February 25, 2010, 3:00 p.m. at John F. Germany Public Library.

Director's Report

Friends of the Library Coordinator, Margaret Rials, has been promoted to Principal Librarian and will head up the local History & Genealogy collection. Robin Gibson has been selected to fill the Friends Coordinator position. Ms. Gibson is currently a childrens Librarian at Lutz Library.

Staff provided an overview of the Internet Center located on the third floor west of the John F. Germany Library (JFG). All JFG public access internet computer terminals have been consolidated into this newly renovated area.

The meeting was adjourned at 5:30 p.m.