

TAMPA-HILLSBOROUGH COUNTY LIBRARY BOARD
LUTZ BRANCH LIBRARY
JULY 22, 2010

Board Members Present: Jim Johnson (Vice-Chair), Bob Argus, Mary Lou Tuttle, Cori Toler, Kay O'Rourke, Catherine Cottle, Laura Vickers, Alma Hires. William Scheuerle (Chair), Jim Harkins and James Martin were excused. Patricia McClure was absent.

Staff Present: Joe Stines, Director; Jacquelyn Zebos, Manager, Administrative & Reference Services; David Wullschleger, Manager, Operations; Suzanne George, Chief Librarian; Lisa Wagner, Coordinator, Administrative Services & Grants; Anne Ross, Chief Librarian; Aracelis Putnam, Administrative Specialist; Robin Gibson, Friends Coordinator; Susan Oliver, Chief Librarian; Marianne Tucker, Grants Coordinator; Jim Graves, Senior Librarian; Myra Libman-Silverman, Library Assistant.

Guests: Ricardo Cox, Assistant County Attorney; Armand Ternak, Library Division Director, Temple Terrace Library.

Mr. Johnson called the meeting to order at 4:00 p.m. A quorum was present.

The Library Board recognized Helen Swisshelm, former Library Board member and current president of the Friends of the Lutz Library and thanked Mrs. Swisshelm and the Lutz Friends for providing refreshments for today's meeting.

The following volunteers from Lutz Branch Library and the Town 'N Country Regional Library were recognized for their many hours of service to the library:

Barbara Barkhurst
Suzanne Sage
Anne Emme
Anne Marks
Christian Mont
Mark Allen Banner
Martin Lopez
Nancy James
Mercy Cataño

Minutes from the June 24, 2010 Library Board meeting were approved.

Maureen Gauzza, of the Friends of Upper Tampa Bay Regional Library, commented regarding the recent meetings she attended of the Library Board Budget and Planning Committees. Ms. Gauzza thanked the Library Board for all that is being done at Upper Tampa Bay Regional Library.

June Valva, also of the Friends of Upper Tampa Bay Regional Library, thanked the Library Board for placing Upper Tampa Bay Regional Library on the list of expansions.

Brenda Staton, representing Ada T. Payne Friends of the Urban Libraries, inquired concerning the new Library Board appointments made by the Board of County Commissioners. Staff informed Ms. Staton of the following results from the July 15 BOCC meeting:

District # 1 - Michael Sevi (replacing Laura Vickers) and Mary Lou Tuttle (reappointed)

District # 2 - William Scheuerle (reappointed)

District # 3 - It was a tie vote (3/3) so it will come back at the next BOCC meeting. (*Update: Alma Hires was reappointed at the 8/18/10 BOCC meeting.*)

District # 4 – The BOCC voted to re-advertise the position.

Committee Reports

Budget Committee

Discussed use of one-time funds and recommended expansion projects. The Library Board voted unanimously to begin rebuilding of Robert W. Saunders Library earlier than originally scheduled. Staff will commence the planning process and get input from the community.

An update was provided on the FY2011 Budget. The Board of County Commissioners will hold a Budget Reconciliation meeting on July 28 at which there will be no public comment section.

The next meeting of the Budget Committee is scheduled for Wednesday, August 25, 2010, 3:00 p.m. at John F. Germany Public Library.

Planning Committee

The Library Board reviewed a draft of a staff report prepared at the request of the Board of County Commissioners containing recommendations for use of \$9.7 million in one-time funds to be used for library expansions. Following discussion the Library Board voted unanimously to approve the Budget and Planning Committees' joint request to **1) Request the Interim County Administrator move up the construction process for the Robert W. Saunders Sr. Library rebuilding project to begin in FY11 with no expected budget impact. 2) Request the Interim County Administrator move the one-time money totaling \$9.7 million from the Library's operating reserves to its capital budget and request approval by the BOCC of the top three ranked library expansions (10,000 sq. ft. each) from the FY11 unfunded CIP list (Bloomingdale, Jimmie B. Keel and Upper Tampa Bay Regional Libraries) with work to begin immediately so as to meet library user need and assist the local economic situation.**

The next meeting of the Planning Committee is scheduled for Wednesday, August 25, 2010, 4:00 p.m. at John F. Germany Public Library.

Policy & Bylaws Committee

The Library Board reviewed a list of public service policies and recommendation for those to be made available on the library website. It was recommended that staff include an explanation under the comments section for those policies that are not publicly accessible.

Library policy LS544, *Video Surveillance*, was reviewed and unanimously approved as amended.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, August 26, 2010, 3:00 p.m. at John F. Germany Public Library.

Nominating Committee

The Library Board approved an overall motion to unanimously accept the following slate of candidates as presented by the Nominating Committee:

Chair—William Scheuerle
Vice Chair—Robert Argus
Secretary—Catherine Cottle

Unfinished Business

An update was given on revisions to the Hillsborough County Public Library Cooperative's Long Range Strategic Plan. The Cooperative members will review the final document at its August 23rd meeting.

The meeting was adjourned at 5:10 p.m.