

**TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD**  
**JOHN F. GERMANY PUBLIC LIBRARY**  
**AUGUST 25, 2011**

**Attendance:** Bob Argus (Chair), Cori Toler (Secretary), James Martin, Mary Lou Tuttle, Kay O'Rourke, William Scheuerle, Alma Hires, Brenda Staton and John McWhirter were present. Michael Keller was absent. Jim Johnson (Vice-Chair) and Jim Harkins were excused.

**Staff Present:** Joe Stines, Director; David Wullschleger, Operations Manager; Marcee Challener, Manager, Materials & Circulation Services; Linda Gillon, Manager, Programming; Aracelis Maldonado, Administrative Specialist; Robin Gibson, Friends Coordinator; Anne Ross, Chief Librarian.

**Guest:** Ricardo Cox, Assistant County Attorney; Armand Ternak, Division Director, Temple Terrace Library; Sheryl Herold and Jason Biggers, Fiscal & Support Services Department.

The meeting was called to order at 4:06 p.m. with a quorum present.

The Library Board recognized Bloomingdale Regional Library volunteers **Augustus O'Dell, Laura Scanlon** and **Marjorie Jirovec** for their many hours of service.

Minutes from the July 28, 2011 meeting were approved.

There were no presentations from the public.

### **Committee Reports**

#### **Budget Committee**

Regarding the placement of electric car charging stations at library locations, it was determined that Library Services will be reimbursed by Facilities Management for any electric billing related to the charging stations. Facilities Management staff are scheduling meetings in cooperation with the Friends of the Library to answer questions.

Staff provided an update on the FY12-13 Budget process. The Board of County Commissioners will hold its next Budget Workshop on August 31, 2011.

The next meeting of the Budget Committee is scheduled for Tuesday, September 20, 3:00 p.m. at John F. Germany Public Library.

#### **Planning Committee**

The Bloomingdale, Upper Tampa Bay and Seminole Library expansion projects are on schedule. Seminole Library will temporarily close for reconstruction as of April 2012. Patrons will be redirected to C. Blythe Andrews and North Tampa Libraries. The Library Board viewed schematics for library expansion projects underway and provided input. District three member, Brenda Staton, raised a concern about the restroom in the children's areas of each of the library expansions and inquired about the possibility of adding sensors to prevent the theft of library materials.

The Library Board reviewed and discussed a "people counter" statistical report of traffic in the libraries during the month of July 2011.

The next meeting of the Planning Committee is scheduled for Tuesday, September 20, 2011, 4:00 p.m. at John F. Germany Library.

## Policy & Bylaws Committee

The Library Board reviewed and approved the following revised library policies as recommended by the Policy & Bylaws Committee:

- **LS1103, Literacy Program**
- **LS1107, Distribution and Display of Library Promotional Publications**
- **LS1109, Library Art Gallery Displays**

The alcohol use policy, LS534, was forwarded to the County Attorney's office for review and will be brought back at a later date.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, September 22, 2011, 3:00 p.m. at Jimmie B. Keel Regional Library.

## Unfinished Business

The Library Board reviewed its standing committee assignments and selected a chair and vice chair for each committee as follows:

### Budget Committee

1. James Martin, Chair
2. Mary Lou Tuttle, Vice Chair
3. Bob Argus, Ex Officio
4. Jim Johnson
5. William Scheuerle

### Planning Committee

1. William Scheuerle, Chair
2. Jim Johnson, Vice Chair
3. Bob Argus, Ex Officio
4. Jim Harkins
5. James Martin
6. Michael Keller
7. Brenda Staton

### Policy & Bylaws Committee

1. Alma Hires, Chair
2. Cori Toler, Vice Chair
3. Bob Argus, Ex Officio
4. Jim Harkins
5. Jim Johnson
6. Kay O'Rourke

Newly appointed District 1 member, John McWhirter, was welcomed to the Library Board. Mr. McWhirter is a former attorney concentrated in public interest law.

## New Business

Dr. Scheuerle shared an article from the August 6<sup>th</sup> Tampa Tribune ("Libraries Help Recession Depression"). The Library Board was in support of his request to bring the article to the attention of the Board of County Commissioners and County Administration via email.

## Director's Report

Staff provided a report on the on-going implementation of self checkout for the month of July 2011. This "RFID" report will be reviewed by the Planning Committee on a monthly basis.

Current circulation statistics (July 2011) indicate that the Library will again exceed 10 million in total items circulated for the year.

The County Attorney's office is currently reviewing the issue of smoking in the Harkins Plaza at the SouthShore Regional Library. The Harkins Plaza is part of the library used for library programs and may be designated as a smoke-free area.

The meeting was adjourned at 5:20 p.m.