

**TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD**  
**JAN K. PLATT REGIONAL LIBRARY**  
**MAY 26, 2011**

**Attendance:** William Scheuerle (Chair), Bob Argus (Vice-Chair), Jim Harkins, Cori Toler, James Martin, Kay O'Rourke, Michael Keller, Jim Johnson and Alma Hires were present. Mary Lou Tuttle was excused.

**Staff Present:** Joe Stines, Director; Jacquelyn Zebos, Manager, Administrative & Reference Services; Marcee Challener, Manager, Materials & Circulation Services; Linda Gillon, Manager, Programming & User Services; Aracelis Maldonado, Administrative Specialist; Robin Gibson, Friends Coordinator; Renelda Sells, Chief Librarian; Lisa Wagner, Administrative Services Coordinator; Andrew Breidenbaugh, Chief Librarian; Jason Biggers, General Manager III; Robert Davis, Systems Analyst.

**Guest:** Ricardo Cox, Assistant County Attorney.

The meeting was called to order at 4:00 p.m. with a quorum present.

Minutes from the April 28, 2011 were approved.

There were no presentations from the public.

The Library Board recognized the following volunteers for their many hours of service to the library:

Christie Sample  
Dan Boone  
Russell May  
Janet Jones  
Joan Dostall

It was announced that Michael Sevi has resigned from the Library Board to pursue a career opportunity. The remaining District 1 vacancy will be advertised. Other Library Board vacancies for Districts 2, 3 and 4 are on the Board of County Commissioners' June 15, 2011 agenda.

### **Committee Reports**

#### **Budget Committee**

The Library's proposed FY 12-13 budget is in place and will be presented to the Board of County Commissioners as part of the County Administrator's budget in June 2011.

Staff provided clarification regarding items on the Library's monthly budget.

Parks & Recreation Department has received reimbursement in the amount of \$112,600 for the purchase of five acres of land to be used for a future library in Fishhawk.

The Library has renewed a five-year lease for land used for extra parking at West Tampa Library. The total cost of the five-year lease is \$1,612. 73.

State Aid to Libraries has been approved for another year pending the Governor's signature.

Sharon Subadan, Deputy County Administrator, Public Safety & Community Services, is confirmed to attend the next meeting of the Budget Committee on Tuesday, June 21, 2011, 3:00 p.m. at John F. Germany Library.

### Planning Committee

An update was provided on the progress of Capital Improvement Projects currently underway.

The Library Board reviewed the Long Range Strategic Plan containing updates. Staff were directed to provide clarification on several items and bring back updates to the June meeting.

Staff reported that the library's eBooks should be available for use on Amazon Kindle products by December 2011.

The next meeting of the Planning Committee is scheduled for Tuesday, June 21, 2011, 4:00 p.m. at John F. Germany Library.

### Policy & Bylaws Committee

**Concerns were raised regarding the Friends of Town 'N Country Regional Library's Art, Wine & Music event that took place on May 5, 2011. The Library Board were unanimous in their decision to direct a letter to the Friends Council Chair requesting they develop safeguard procedures for Friends events that involve alcohol. (*The Friends Executive Committee called a special meeting Wednesday, June 22<sup>nd</sup>, 10:00-11:00 a.m. to discuss the items detailed in the Library Board's letter.*)**

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, June 23, 3:30 p.m. at John F. Germany Public Library

The closing of MOSI Library is now complete and directional signage has been removed. Staff is working with the public school librarian concerning the book collection.

**The Library Board was briefed on items from the May 23 meeting of the Hillsborough County Public Library Cooperative. Armand Ternak, Division Director, Temple Terrace Library was selected as the new Chair of the Cooperative. Cooperative members from Plant City and Temple Terrace offered to host Library Board meetings at their library locations. The Library Board voted unanimously to add these to the meeting rotation schedule beginning in 2012.**

A Nominating Committee was formed to prepare for the election of new Library Board officers. The following Library Board members were selected to serve on the Nominating Committee: Kay O'Rourke, Alma Hires and Michael Keller. (*The Nominating Committee met briefly following the Library Board meeting and scheduled a meeting for Tuesday, June 21, 2011, 2:00 p.m. at John F. Germany Library.*)

Staff provided an overview of the procurement process related to the new integrated library system (ILS) followed by Library Board questions and discussion. Staff reported that the Request for Proposals (RFP) yielded three bids. All communications with the vendors are conducted through the County's Procurement staff. There has been much community and library staff involvement throughout the process.

Tampa-Hillsborough County is partnering with the Tampa Bay Rays again this year in a "Reading with the Rays" program. Staff shared materials to promote this and other summer programming.

Senator Bob Graham is coming on June 21 to speak about his new book, *Keys to the Kingdom*, at an author's luncheon sponsored by the Friends of the Library.

Staff updated the Library Board concerning Hillsborough County on-going reorganization.

The meeting was adjourned at 5:45 p.m.