

TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD  
WEST TAMPA LIBRARY  
JUNE 27, 2013

**Attendance:** Bob Argus (Chair), Brenda Staton (Secretary), Shelley Blood, Jim Duffy, Felicia Pecora, Mary Lou Tuttle and Alma Hires were present. Jim Johnson (Vice-Chair), William Scheuerle, Jim Harkins and John McWhirter were excused. Daniel Blair was absent.

**Staff Present:** Linda Gillon, Acting Director; Aracelis Chapman, Sr. Administrative Specialist; Megan Danak, Senior Librarian; Lisa Wagner, Administrative Services Coordinator.

**Guests:** Charlotte Diggs, County Attorney's office; Bridgette Lattimore and Sheryl Herold, Fiscal & Support Services, Public Safety & Community Services; Phyllis Alpert and Evan St. Ives.

The meeting was called to order at 4:03 p.m. with a quorum present.

Mary James of the Ada T. Payne Friends of the Urban Libraries was recognized for her many hours of volunteer service to the Library.

Minutes from the May 23, 2013 and June 6, 2013 meetings were approved.

There were no presentations from the public.

## **Committee Reports**

### **Finance Committee**

An update was provided by the measurements subcommittee. A draft circulation statistics report has been developed and was distributed for Library Board input.

The County's budget office (Business & Support Services) has been requested to send staff to meet with the Finance Committee on July 16, 2013 concerning indirect costs. All Library Board members are encouraged to attend.

The next meeting of the Finance Committee is scheduled for July 16, 2013, 3:00 p.m. at John F. Germany Library, Cameron Library Boardroom.

### **Planning Committee**

This month's technology update featured *Career Transitions*, a job-search application on the Library website that guides job-seekers through the entire process from assessing strengths and interests, to exploring new opportunities, resume preparation, etc.

An update was provided concerning the Bloomingdale Regional Library access easement.

The Planning Committee will provide an update on John F. Germany Public Library master planning at a future meeting.

The next meeting of the Planning Committee is scheduled for July 23, 2013, 4:00 p.m. at John F. Germany Library, Cameron Library Boardroom.

### **Policy & Bylaws Committee**

Draft revisions to library policies and procedures, LS104 and LS2007 were deferred to the next Policy & Bylaws Committee for review and recommendation.

The next meeting of the Policy & Bylaws Committee is scheduled from July 25, 2013, 3:15 p.m. at John F. Germany Library, Cameron Library Boardroom.

### **Unfinished Business**

The following members were appointed to the Nominating Committee in preparation for election of officers in August 2013:

James Johnson  
John McWhirter  
Felicia Pecora

The Nominating Committee will report back with a proposed slate of candidates during the July 25 Library Board meeting for final vote in August.

### **New Business**

The topic of succession planning for the Library Director's eventual replacement will be on a future Policy & Bylaws Committee agenda later this year.

### **Director's Report**

Jimmie B. Keel Regional Library will temporarily close during the week of July 1, 2013 for air conditioner repairs.

Outgoing Library Board members, Alma Hires, William H. Scheuerle and Mary Lou Tuttle were recognized for their dedicated service. Newly appointed Library Board members, Phyllis Alpert (District 2) and Evan St. Ives (District 3) were introduced. The vacant District 1 Library Board seat will be advertised in mid-July for appointment in September 2013.

Programs and events are being planned for the Library's centennial celebration beginning January 1, 2014 at West Tampa Library.

The Library Board welcomed Charlotte Diggs, Assistant County Attorney, Hillsborough County Attorney's office, who has been assigned to serve as counsel for the Library Services and the Library Board.

The meeting was adjourned at 4:33 p.m.