

TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD  
JOHN F. GERMANY PUBLIC LIBRARY  
MARCH 26, 2015

Attendance: John McWhirter (Chair), Brenda Staton (Vice Chair), Phyllis Alpert, Christine Kazor, Davis Gandeas, Candi Martin, Shelia Spicola, Evan St. Ives and Peter Vaka were present. Felicia Pecora (Secretary), Shelley Blood and Jim Johnson were excused.

Staff present: Andrew Breidenbaugh, Aracelis Chapman, David Wullschleger, Sheryl Herold, Janet Marnatti, Jacquelyn Zebos, Linda Gillon, Patricia Smith, Linda Miller, Brian Walton.

Guests: Charlotte Diggs, County Attorney's office; Bridgette Lattimore, Fiscal & Support Services.

The meeting was called to order at 4:03 pm with a quorum present.

The following volunteers were recognized for their many hours of service:

Bloomington Regional Library

Spence Autry  
Kathie Bridges  
Brenda Osborne  
Dan Grifo  
Janet Charles

Brandon Regional Library

William Wyatt

Minutes from the February 26, 2015 meeting were approved as amended.

There were no presentations from the public.

Staff presented information and statistics regarding the social media links on the library website.

## **Committee Reports**

### Joint Finance and Planning Committee

Review of the Monthly Budget Report for FY14 dated February 28, 2014 contained general discussion regarding the library budget, the library website and the capital projects program.

The Library Activity Summary for February 2015 was reviewed. Staff will soon begin providing a detailed overview of programming statistics on a quarterly basis.

An update was provided concerning Library projects underway. Staff has been meeting with Real Estate Department to devise a methodology for finding a new site for Riverview Library. The Bloomington Library parking lot project is currently in the permitting stages with target completion of the project expected in July 2015.

An Administrative Order has been issued by the County integrating the Law Library as a special branch of the Tampa-Hillsborough County Public Library.

Staff will be putting together a series of workshops for Library Board and the Friends regarding trends in the future of libraries as part of the library's master planning process.

Another joint meeting of the Finance and Planning Committees was scheduled for Tuesday, April 21, 2015, 3:30 pm at John F. Germany Library.

#### Policy & Bylaws

**The following revised Library policies were unanimously approved and adopted:**

- **LS103, Library Card Registration & Renewals**
- **LS101, Circulation Services**

**The Library Board approved a proposal brought by staff through the Policy & Bylaws Committee to hold an annual training day beginning February 2016.**

**A request by the Ada T. Payne Friends of Library to name the children's library at the new Robert W. Saunders, Sr. Library in honor of former Library Director, Joe Stines, received unanimous Library Board approval.**

The next Policy & Bylaws Committee meeting is scheduled for April 23, 2015, 3:30 pm at C. Blythe Andrews, Jr. Library.

Unfinished Business – None.

New Business –None.

#### Director's Report

Copies of the Library's business plan for FY2016--2017 were distributed. The document outlines the library's key initiatives as part of the department's budget submission.

The County's Procurement Department is currently responding to a vendor protest of the Request for Proposals (RFP) for the library RFID system replacement. The library has renewed a service agreement to maintain the current RFID until the new system is implemented.

Staff is planning a two-year process of reviewing library staffing levels, position classifications and costs. Staff is also looking at changes to library signage/navigational prompts to ensure they are helpful and interact with the library webpage.

The library is expanding its participation with Entrepreneur Collaborative Center. Plans are also in place to take THE HIVE innovation center concept out to the branch libraries.

Four Library Board terms (one from each district) are due to expire on June 30, 2015. The deadline for applications is April 30, 2015.

The next meeting of the Library Board is scheduled for Thursday, April 23, 2015, 4 pm at C. Blythe Andrews, Jr. Library.

The meeting was adjourned at 5:06 pm.