

TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD  
JIMMIE B. KEEL REGIONAL LIBRARY  
APRIL 28, 2016

**Attendance:** Brenda Staton (Chair), Felicia Pecora (Vice Chair), Phyllis Alpert (Secretary), John McWhirter, Davis Gandeas, Jim Johnson, Joan Zacharias and Howard Harris, Christine Kazor, Blake Casper and Shelia Spicola were present. Candi Martin was excused.

**Staff present:** Jacquelyn Zebos, Aracelis Chapman, Linda Gillon, Renelda Sells, Lorie Tonti, Janet Marnatti, Sheryl Herold, Lee Miller, Tina Russo, Candy Granda, Suzanne George.

The meeting was called to order at 4 pm with a quorum present.

The following volunteers from JBK, Lutz and TNC libraries were recognized for their many hours of service:

Lutz Library

Clay Colson  
Robert Franz  
Celinda Hook  
Ann Marks

Town 'N Country Library

Wendy Orben

Jimmie B. Keel Library

Kathleen Bullano  
Beverly Carroll  
Pat Carson  
Jude Danile  
Meryl Enright  
Carol Dhondt  
Gabriel Rodriguez

Minutes from the March 24, 2016 meeting were approved.

There were no presentations from the public.

**Committee Reports**

Combined Finance & Planning Committees

Monthly FY16 budget reports for the month of March were reviewed along with the Monthly Library Activity summary and the Quarterly Source and Use Statement. Questions were answered regarding early voting impact on the meeting room statistics.

Ongoing efforts are underway to gather feedback from the public at Open House sessions throughout the county as part of the Library's 2020 Vision strategic planning. The next Open House is scheduled for Tuesday, May 10, 2016 at Jan Platt Regional Library. Upcoming locations include Temple Terrace and Plant City. The next phase is customer surveys in print and online.

A noise mitigation project is being piloted at New Tampa Regional Library creating "quiet zones" at New Tampa Regional Library. This will be implemented at other branches where noise has been an issue.

An assessment by the County's engineering section of various library parking lots is still in progress.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, May 26, 2016, 2 pm at Robert W. Saunders, Sr. Library.

### Policy & Bylaws Committee

The Policy & Bylaws Committee was presented with a proposed policy change regarding unattended children and the code of conduct. Staff will review against current policy and state laws and bring back a report at a future meeting.

An update was provided on the new meeting room reservation and online application process for the general public.

The following policy updates were approved as recommended by the Policy & Bylaws Committee:

- LS516, Abandoned Vehicles
- LS901, Materials Selection
- LS1107, Distribution and Display of Library Promotional Publications
- LS1110, Distribution and Display of Community Information Publications

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, May 26, 2016, 3 pm at Robert W. Saunders, Sr. Library.

### **Unfinished Business**

An update was provided on the implementation and timeline for the new RFID self-checkout system. The transition is expected to be complete by late 2016.

Staff presented site location maps and feedback gathered from public meetings regarding the proposed locations for a Riverview Library replacement.

### **New Business**

Library fines and fees were discussed in relation to a recent New York Times article (*In San Jose, Poor Find Doors to Library Closed*, March 30, 2016), which points out how excessive library fines and fees can cut poorer residents off from vital library services. Staff summarized comparison statistics and suggestions.

### **Director's Report**

Library Services has been awarded funding by the Children's Board for the MILO (Mobile Interactive Learning Opportunities) Initiative in partnership with the Junior League of Tampa, WEDU and other agencies.

Statistics from the AARP tax help program at the libraries indicate a substantial community impact in the amount of tax fees saved.

The lease for the Tampa Free Library has been fully executed. Hope to be moving library administrative offices by October 2016.

Staff presented an update on Money Smart Week. The ALA has selected seven titles for a range of audiences that has to do with financial literacy.

The meeting was adjourned at 5:10 pm.