

TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD
AUSTIN DAVIS LIBRARY
OCTOBER 27, 2016

Attendance: Brenda Staton (Chair), Felicia Pecora (Vice Chair), Jim Johnson, Davis Gandeas, Shelley Blood, Candi Martin, Joan Zacharias, Bob Argus, Howard Harris. Phyllis Alpert, Blake Casper and Christine Kazor were excused.

Staff Present: Andrew Breidenbaugh, Aracelis Chapman, Jacquelyn Zebos, Renelda Sells, David Wullschleger, Linda Gillon, Janet Marnatti, Sheryl Herold, Suzanne George, Lauren Levy, Charlotte Diggs.

The meeting was called to order at 4 pm with a quorum present.

The following volunteers were recognized for their many hours of service to the Library:

Austin Davis Library

Virginia Blair
Philip Gazi
Florence "Flo" McGee
Linda Robison

Upper Tampa Bay Library

Josephine Beaumont
Jim Brennan
Michelle Ezequelle
Mary Hamrick
Sharon Harrison
Roberta "Bobbie" Muir

Lenny Norwood
Marlene Perez
Janice Rose
June Valva
Jammie Wang
Ruth Zung

Minutes from the September 22, 2016 meeting were approved.

There were no presentations from the public.

Committee Reports

Policy & Bylaws Committee

Updates to LS1505, Materials Recovery and Collection policy were approved as recommended by the Policy & Bylaws Committee.

The Library Board adopted a resolution in appreciation of the Gates Foundation for their grant support and advocacy for public libraries.

Staff briefed the Library Board concerning a meeting room application that is currently under review and may be referred to the Library Board if there is no resolution. No action by the Library Board is required at this time.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, December 1, 2016, 2:30 pm at West Tampa Library.

Combined Finance & Planning Committees

Monthly FY16 budget reports for the month of September were reviewed along with the Monthly Library Activity summaries.

Staff provided an update and statistics on the Library's strategic planning process. Draft documents for the full strategic plan are in development and will be brought to a future meeting.

A Quarterly Source and Use Statement for the fourth quarter of 2016 was reviewed.

A copy of the FY17 Adopted Budget as of October 1, 2016 was provided.

The County's FY18 budgeting has commenced with changes to the process that include plans to define all services provided.

The next meeting of the combined Finance & Planning Committee is scheduled for Thursday, December 1, 2016, 3 pm at West Tampa Library.

Unfinished Business—None.

New Business

A draft of the 2017 Library Board meeting location list was presented for consideration and will be brought back in December for final approval.

The THPL holiday closing schedule for 2017 was unanimously approved without changes.

Director's Report

Library administration will be moving into the Tampa Free Library (TFL) on December 14, 2016. An Open House is being planned for mid-April 2017 to coincide with the TFL's centennial.

A new label format is being implemented for customer reserve materials (commonly referred to as "holds").

The Tampa-Hillsborough County Public Library is working with the Knights Agency and Orange County Libraries to pilot a program ("Free Yourself") to promote library services to non-cardholders.

In preparation for the upcoming temporary closure of the C. Blythe Andrews, Jr. Library, staff presented a plan for continuity of service during construction, which is scheduled to begin April 2017.

The next meeting of the Library Board is scheduled for Thursday, December 1, 2016, 4 pm at Austin Davis Library.

The meeting was adjourned at 5:22 pm.