

Tampa-Hillsborough County Public Library Board
C. Blythe Andrews, Jr. Library
March 23, 2017

Attendance: Brenda Staton (Chair), Phyllis Alpert (Secretary), Davis Gandees, Candi Martin, Bob Argus, Shelley Blood, Howard Harris and Christine Kazor. Felicia Pecora (Vice Chair), Joan Zacharias and Jim Johnson were excused.

Staff Present: Andrew Breidenbaugh, Aracelis Chapman, Renelda Sells, Sheryl Herold, Janet Marnatti, Lauren Levy and Bridgett Lattimore.

The meeting was called to order at 4:30 pm with a quorum present.

Minutes from the February 23, 2017 meeting were approved as amended.

There were no presentations from the public.

It was announced that Mary James is this year's recipient of the Stelle Award to be presented at the Friends of the Library Four Seasons Author event on March 24, 2017. The Helen Virginia Stelle Award is an annual lifetime achievement award recognizing local women who have played major roles in library advocacy.

Committee Reports

Policy & Bylaws Committee

Policy LS516, Abandoned & Unauthorized Vehicles on Library Property was reviewed with no changes.

Updates to policy LS536, Meeting Spaces, were approved.

The next meeting of the Policy & Bylaws Committee is scheduled for Thursday, April 27, 2017, 2:30 pm at Port Tampa Library.

Combined Finance & Planning Committees

The FY17 budget reports for the month of February 2017 were reviewed along with the Monthly Library Activity summary.

Staff presented a draft analysis of the Capital Facilities Master Plan.

The Finance & Planning Committee discussed a letter from the Tampa Heights Junior Civic Association following up on their request for a children's library for the Tampa Heights community.

The next meeting of the combined Finance & Planning Committee is scheduled for Thursday, April 27, 2017, 3 pm at Port Tampa Library.

Unfinished Business

The Cooking Oil Recycling (C.O.R.E.) collection stations, managed by the County's Public Utilities Department, have been a big success. There have been no issues or intervention required by the libraries.

A usage report for the electrical charging stations indicates that it has been a popular service.

An engineering firm has been hired by the County to evaluate and provide recommendations as part of parking lot studies for select library locations.

A company has been hired to measure for window shades for the West Tampa Library. They are in the process of scheduling.

Sound panels for the Tampa Free Library Flexi space and exterior door replacement are also in the procurement process.

Previously approved changes to the hold policy were discussed.

New Business—None.

Director's Report

Raishara Bailey, branch supervisor for C. Blythe Andrews, Jr. Library was introduced. C. Blythe Andrews, Jr. Library is set to close temporarily starting April 15 to conduct ground mitigation work and a year of construction for a replacement library.

One board vacancy and three expiring terms (one from each County district) will be advertised for recruitment in early April.

Discussed the proposed de-funding of IMLS as part of the federal "skinny" budget and summarized Library funding and any potential impacts.

The Florida Library Association professional conference is coming up on May 10-12, 2017 and 21 staff members will be participating (14 as presenters).

John F. Germany Library will be hosting the World Information Architecture Day event being planned for next year.

New brochures for the Discovery Pass program and the Library's code of conduct were distributed. The Discovery Pass program has been expanded with changes to be implemented in early April.

The County's new design procurement bid process was discussed. Staff addressed an inquiry regarding the public meetings process for the C. Blythe Andrews, Jr. Library. A public meeting will be scheduled once the interior renovations come up for planning.

The meeting was adjourned at 5:20 pm.