



## TAMPA-HILLSBOROUGH COUNTY PUBLIC LIBRARY BOARD

Robert W. Saunders Sr. Library

September 26, 2019

Members Present: Phyllis Alpert (Vice Chair), Candi Martin, Carmen Alvarez, Bob Argus, Jim Johnson, Shelly McClellan, Michael Newett, Abigail St. Claire.

Members Absent: Felicia Pecora (Chair), Ben Hom, Vernon Noronha and Maggie Suttell.

Staff and Guests: Andrew Breidenbaugh, Jacquelyn Zebos, Lorie Tonti, David Wullschleger, Renelda Sells, Aracelis Chapman, Sheryl Herold, Janet Marnatti, Dustin Kirby, Roland Ford, Lanette Jackson, Carrie Hurst and Mary Helen Farris.

The meeting was called to order at 4 pm with a quorum present.

Minutes from the August 22, 2019 meeting were approved.

PUBLIC COMMENT—None.

Mary Helen Farris, General Counsel for the Hillsborough County Attorney's office, presented information regarding the Sunshine Laws of Florida as they relate to the duties of the Library Board.

### COMMITTEE REPORTS

#### Finance & Planning Committee

The FY2019 monthly budget reports for August 2019 were reviewed along with the monthly statistical summaries. Staff provided clarification on items including travel/training and meeting room attendance. The Finance Committee was also briefed on restrictions imposed by eBook publisher, MacMillan.

The Library's new Facilities Manager, Dustin Kirby, was introduced. Mr. Kirby will be visiting the libraries on a regular basis to assess and coordinate maintenance needs, create regular maintenance schedules, liaison with County Facilities Management, develop master planning for facilities, safety and security measures.

Staff provided an overview of CIP renovation projects for FY20 totaling \$4.5 million planned at locations including Austin Davis, Fendig, Lutz, North Tampa, SouthShore and Town 'N Country.

Staff provided some preliminary information on the new Borrow by Mail service. Policies and workflows are currently being developed. The service, which is expected to be implemented by the next year, is limited to Hillsborough County residents and will offer only books for now.

The Library received a request from a local book store that is going out of business. The collections team will contact the proprietor to get more information.

There has been much positive feedback regarding the Library @ at the Park community outreach partnership with Citrus Park Mall.

### Nominating Committee

The following slate of officers was proposed for Library Board consideration, in accordance with the Bylaws.

Chair:	Felicia Pecora
Vice Chair:	Phyllis Alpert
Secretary:	Maggie Suttell

There were no nominations from the floor. Further nominations may be submitted during the September 26<sup>th</sup> and October 24<sup>th</sup> Library Board meetings or via email. The election of officers will take place at the December 5, 2019 Library Board meeting at Bloomingdale Regional Library.

UNFINISHED BUSINESS—None.

### NEW BUSINESS

A proposed schedule of 2020 Library Board Meeting locations was distributed for approval during next month's meeting.

### ADVOCACY REPORTS

Mike Newett shared that he attended the recent celebration of Jan Platt Day and found it meaningful to the community with many attendees expressing positive comments.

### DIRECTOR'S REPORT

Discover Pass program has been expanded to include the Florida Orchestra. Ticket vouchers for select performances will be offered through the library's social media.

Discussed timeline for statistical reports that staff is working on to bring to future meetings.

A reorganization of library support services is currently in the works. The goal is to complete and implement by early 2020.

Staff presented information regarding the National Endowment for the Arts Big Read Initiative featuring *The Things They Carried*, by Tim O'Brien. The Library will be offering many events and programs in partnership with many local organizations. There will be a kick-off event Saturday, March 7, 2020 at Hillsborough County Veterans Memorial Park. The Author visit is planned for April 17, 2020.

The meeting was adjourned at 4:30 pm.

The next meeting of the Library Board is scheduled for Thursday, October 24, 4 pm at John F. Germany Public Library.